

Name of meeting	Fiskerton Parish Council Meeting
Location	Village Hall Fiskerton
Date	16 September 2019
Time/Duration	19:30 – 22:10

### Attendees

Name	Organisation
Cllr C Darcel (CD) Chairman	Fiskerton Parish Council
Cllr A Walker (AW) Vice Chairman	Fiskerton Parish Council
Cllr S Canner (SC)	Fiskerton Parish Council
Cllr C HILL (CH)	Fiskerton Parish Council
Cllr M Harrison (MH)	Fiskerton Parish Council
Cllr R Wall (RW)	Fiskerton Parish Council
Cllr I Fleetwood	LCC
Cllr M Palmer	WLDC
S Hall	Parish Clerk
7 members of the public	

### Agenda

Item No	Agenda Item	Action
<b>1.0</b>	<b>OPEN SESSION – SUSPENSION OF STANDING ORDERS FOR 15 MINUTES</b>	
1.1	<p>Members of the public raised the following issues:</p> <ul style="list-style-type: none"> <li>a. 30 mph signs at Lincoln Road are fading – Clerk to report to LCC</li> <li>b. What is happening with the Horse barrier at Five Mile Bridge. CD replied –The Canal and Rivers Trust (C&amp;RT) have responded positively to a request to have the barrier modified. Sustrans have ordered a replacement barrier which will be installed in due course. The C&amp;RT do not want horses to use the bridge. It is not a bridle way.</li> <li>c. On street parking at Chapel Road; Several contractors, visitors to the Old Hall, staff working at the Old Hall and members of the public are parking on Chapel Road causing a hazard. It is happening every day, weekends included. There appears to be adequate parking on site for CD suggested possible solutions may be to have parking restrictions. Clerk to request yellow lines through our county councillor and write to the Old Hall asking if they could instruct their staff to park off the road.</li> <li>d. What is happening with Ferry Road repairs? Clerk said LCC have been asked for an update.</li> <li>e. Blacksmiths Road and Orchard Road – poor surfacing. Report to LCC</li> <li>f. Bus stop sign at Short Ferry leaning. Report to LCC.</li> <li>g. Water on road at Short Ferry. Clerk to Report to LCC</li> <li>h. Pavement sunk at Holmfield leaving a grate as a trip hazard. Report to LCC</li> <li>i. Destination sign at Short Ferry. IF said the sign is on order.</li> <li>j. What is happening to the buses when Greetwell Road is closed? IF said a new timetable will be issued prior to the road closure. LCC staff are aware that people use the service to the hospital and will have requested that the revised timetable/route takes in the hospital.</li> <li>k. Willow Tree at Five Mile Lane. An MOP suggested it is blocking or impeding the water drain and the tree is unsafe. CD said he would speak to the owner Mr Johnson. Clerk to report the tree to LCC as being unsafe.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>CD Clerk</p>

<b>2.0</b>	<b>APOLOGIES FOR ABSENCE</b>																																																													
2.1	Cllr W Adams																																																													
<b>3.0</b>	<b>DECLARATION OF INTERESTS</b>																																																													
3.1	None																																																													
<b>4.0</b>	<b>TO ACCEPT THE MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> JULY 2019</b>																																																													
4.1	The minutes of the ordinary meeting, were signed by the chairman as a true record of the meeting. Proposed AW seconded MH. Vote: all in favour. Cllr Wall commented that the representatives of J H Walters were; K Pritchard and S Catney.																																																													
<b>5.0</b>	<b>TO ACCEPT THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON 5<sup>TH</sup> SEPTEMBER 2019</b>																																																													
5.1	The minutes of the extraordinary meeting, were signed by the chairman as a true record of the meeting. Proposed AW Seconded MH. Vote all in favour.  RW accepted the minutes were an accurate record of the proceedings but wished to place on record: On October 2014 a public meeting was held. 54 people were present. Only 5 were against the Neighbourhood Plan. A second public meeting was held in December 2014. 70 people were present. A vote was taken and one person voted against the plan. That was when the basis of the plan was formed. Subsequent meetings were held with the school, local businesses and Fiskerton and Short Ferry. They all supported the plan. Potential development sites were considered in all areas of Fiskerton. All this took place prior to 2016. AW said the school neither supported or objected to the plan.																																																													
<b>6.0</b>	<b>CLERKS REPORTS</b>																																																													
6.1	a) Accounts reconciliation. The clerk presented the following financial report for the period 1 July 2019 to 31 August 2019.																																																													
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27/08/2019	Unipart Dorman - battery charger for VAS (VAT)	-8.00
28/08/2019	PAYE August	-88.40
	<b>Closing Balance 31 August 2019</b>	<b>£573.14</b>

	<b>Accounts to be passed for payment</b>	
	Clerks Salary September + PAYE	-556.26
	Clerk - utility expenses September	-18.00
	Village Hall Hire 17/4 3/6 17/6 15/7 25/7	-98.00
	RoSPA playground inspection	-86.40
	Glendale - grass cutting Inv 02043	-222.00
	WLDC Recharge Parish Council election costs	-2220.25
	LALC Networking day	-36.00
	<b>Total to be paid</b>	<b>-£3,236.91</b>

	<b>Receipts</b>	
25/07/2019	Hodgsons Charity	1,140.00
31/07/2019	Grazing land rent income	40.00
11/09/2019	Transfer in from deposit account	2,000.00
	<b>Total Receipts</b>	<b>£3,180.00</b>

<b>Current A/C</b>	<b>Closing balance after accounts paid</b>	<b>£516.23</b>
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<b>Deposit A/C</b>	<b>Opening balance 1 July 2019</b>	<b>£68,455.01</b>
31/07/2018	Interest July	12.38
31/08/2019	Interest August	11.25
	<b>Closing balance 31 August 2019</b>	<b>£68,478.64</b>

<b>Petty Cash</b>	<b>Opening balance 1 July 2019</b>	<b>£36.10</b>
	<b>Closing Balance 31 August 2019</b>	<b>£36.10</b>

<b>Ear Marked</b>	Lark Energy Grant/Community Fund	4,047.75
<b>Reserves</b>	History & Archaeology Group	639.00
	Flood Alleviation Scheme	3,000.00
	Neighbourhood Plan	807.72
	Transparency fund	557.18
	<b>Total</b>	<b>£9,051.65</b>

b. Approval of accounts for payment

The accounts for payment itemised in the financial update for the period ending 31/8/19 were approved for payment. Proposed MH, seconded AW. Vote: all in favour. Clerk to settle accounts.

Clerk

c. Change of e-mail account from Round cube to Outlook. Members support in principle but advised; don't buy the software. It may already be supported in the PC's MS package. AW to check. Proposed AW, seconded MH. Vote all in favour.

W/  
Clerk

d. Trees in village hall grounds. Clerk reported seven firms were asked to tender, only one quotation was received. The offer included:

Trim and top four trees in Village Hall Play area and remove one tree near to the entrance to the Village Hall for the sum of £800 + VAT with an option to remove other trees adjacent to School Lane for an additional £600 + VAT.

<b>Tree cutting - Fiskerton Village Hall</b>	
<b>Tenders invited from</b>	
Bontoft	Declined invitation to tender
LM Tree Services	No tender received
TJS tree services Ltd	email undeliverable
George Colletti	No tender received
Ash Tree Man - Bardney	No tender received
Ross Jones Tree Services	No tender received
L Taylor building and Joinery	Quote received 11/9/19

Members of the council voted to accept the tender for £800 + VAT to have four trees near the play area trimmed and one adjacent to the car park entrance removed. The option to remove trees adjacent School Lane was declined. Proposed CH, seconded AW. Vote all in Favour. Clerk to place order with L Taylor Building and Joinery.

Clerk

- e. Councillors reviewed the action log which prompted some discussion. CD reminded IF that he has not received a plan of spot heights for water levels at Meadow Bank. IF to remind the LCC officer.  
Village connecting footpaths were discussed.  
AW advised; filter out what is compete and have a shorter list. MH requested minor changes.

Clerk

- f. Review of Standing Orders. Deferred until next ordinary meeting
- g. Review of Financial regulations. Deferred until next ordinary meeting.

## **7.0 CORRESPONDENCE**

- 7.1
- a. Letter from EDF energy to say they are suspending feed in tariff payments until their meter reader takes a meter reading. Clerk replied by letter to EDF to offer access to the meter.
  - b. RoSPA play area inspection. Members considered the report. Two defects require attention; The large gate needs replacing and the worn chain links on the swings require replacement. Clerk to get quotations for repairs. The report also mentioned that the youth shelter roof is accessible. Clerk to post "keep off the roof" notices.
  - c. Members resolved to purchase 10 No community speed watch 30 mph signs from LRSP at a cost of £100.00
  - d. Ferry road bus shelter. E-mail received form LCC Transport Services to say the matter is receiving consideration. Item deferred until LCC response is received.
  - e. Village Hall car park resurfacing. Councillor Walker to refer the matter to the Village Hall committee.
  - f. Tree planting: MH outlined the possibilities of using privately raised funds for tree planting, seating or other facilities that would benefit the community. Members were very supportive of the venture. MH asked to transfer the funds into the PC account. Clerk to provide bank details.
  - g. Planning training at Reepham. AW said he would like to attend but the date conflicts with another training course. Clerk to inform the organisers that the event will not be supported by the PC.

Clerk  
Clerk

Clerk

AW

Clerk

	h. Highways; a report from County Councillor R Davies outlining the new highway services contract which will commence April 2020.	Clerk
<b>8.0</b>	<b>PARKING AND SPEEDING</b>	
8.1	There has been concern about dangerous on street parking at Chapel Road outside the Old Hall particularly in the vicinity of Blacksmiths Lane. Clerk to; 1. Write to the Old Hall owner and ask if their staff and contractors can park off road. 2. Write to the local county councillor to request parking restrictions be put in place at Chapel Road. and a 20-mph speed limit imposed at High Street.	Clerk
<b>9.0</b>	<b>20 MPH SPEED LIMIT</b>	
9.1	Members suggested; the speed limit at High Street in the vicinity of the church should be reduced from 30 mph to 20 mph. Clerk to Write to the local county councillor to request a 20mph speed limit is imposed at High Street.	Clerk
<b>10.0</b>	<b>REVIEW OF VILAGE HALL DEEDS REPORT</b>	
10.1	AW reported that contact has been made with the solicitors. Unfortunately, the person at Langley's solicitors, who was dealing with the request has left and has been replaced by Debbie Harrison. Langley's have re-quoted for the deeds review. The cost has increased from £480.00 to £800.00. The cost is to be split 50/50 with the village hall committee. Members agreed to commit an additional £160.00 to the project. Proposed MH Seconded by CH. Vote all in favour.	AW
<b>11.0</b>	<b>TREE TRUNK IN DRAIN – FLOOD ALLEVIATION</b>	
11.1	CD reported a tree trunk is blocking a drain pipe which is part of the flood alleviation scheme, north of the Village Hall. Clerk reported the tree trunk has been moved away from the drain and will be disposed of in the near future.	Clerk
<b>12.0</b>	<b>PLANNING</b>	
12.1	Application 139797 Church paths – Planning group report – No comments	
<b>13.0</b>	<b>SPEED INDICATOR SIGN REPORT</b>	
13.1	AW reported; New battery charger has been received and appears to be working OK. Some data has been downloaded from the sign which has recorded that half of all vehicles exceed the speed limit. In a few months' time data from the sign will be available identify where the worst areas for speeding are. Those areas could then be targeted for priority action.  AW recommended; Long term the PC should aspire to have 3 permanent signs in the village with solar panels and one moveable one. The cost is £3,083.00 for a sign and solar panel. AW proposed providing one sign, this financial year and one each financial year thereafter. AW said that surplus funds from previous year is available to fund the purchase of a sign and requested that members approve the purchase of an additional sign this financial year.  CD said the money is there in case the PC need to buy the paddock and expressed caution at spending reserves as it reduces buying power.  IF commented on the Speed Watch initiative that has been adopted by neighbouring parishes and pointed out that emergency vehicles do exceed the speed limit and VAS are unable to detect the difference between speeding motorists and emergency vehicles. At Cherry Willingham speeding has been reduced to 2.7% of vehicles.  Members deferred making a decision pending the collection of more data. AW to collect more data.	AW

<b>14.0</b>	<b>TO REPORT ON PROGRESS MADE WITH THE VILLAGE SIGNS PROJECT</b>																					
14.0	AW reported the options given by LCC. A flat sign at the village gateways or an embossed sign mounted on a pole. AW to get costs for members to consider.	AW																				
<b>15.0</b>	<b>FISKERTON NEIGHBOURHOOD PLAN</b>																					
15.1	<ul style="list-style-type: none"> <li>a. Fiskerton News article – Members approved the insertion of an article in the Fiskerton News. Proposed CH seconded RW. Vote 5 in favour SC abstained.</li> <li>b. Public Consultation Document – a draft has been prepared. Members agreed to hold an extraordinary meeting on 30 September 2019 to finalise the draft prior to it being distributed to the public. Clerk to book the village hall.</li> </ul>	MH Clerk																				
<b>16.0</b>	<b>TO RECEIVE OBSERVATIONS OF THE DISTRICT AND PARISH COUNCILLORS</b>																					
16.1	IF said the LEB is due to open late Spring/Early Summer 2020. New traffic lights are to be installed at Short Ferry.																					
16.2	<p>CD reported:</p> <ul style="list-style-type: none"> <li>a. WLDC Council Tax is likely to increase by 2% for the year 2020/21.</li> <li>b. Planning application 137060 will be determined on Thursday 19/9/19</li> <li>c. Missing Ferry Road – Street Name plate. Clerk informed it is stored in the parish office and has been reported to WLDC.</li> <li>d. Flower planters MH informed the meeting that the garden centre has is almost ready for installing the two new additional planters and re-planting the existing three planters.</li> </ul>																					
<b>17.0</b>	<b>MATTERS FOR INCLUSION ON THE NEXT AGENDA</b>																					
17.1	No new agenda items were proposed.																					
<b>18.0</b>	<b>DATES OF NEXT MEETINGS</b>																					
18.1	30 <sup>th</sup> September 2019 – 7:30pm Fiskerton Village Hall																					
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