

Name of meeting	Fiskerton Parish Council Meeting	
Location	Village Hall Fiskerton	
Date	5 March 2018	
Time/Duration	19:30 – 21:30	
<b>Attendees</b>		
Name	Organisation	
W Roberts – Chairman	Fiskerton Parish Council	
R Wall – Vice Chairman	Fiskerton Parish Council	
L Hutchinson	Fiskerton Parish Council	
Ann Chesman	Fiskerton Parish Council	
Eleven members of the public		
<b>Agenda</b>		
<b>Item No</b>	<b>Agenda Item</b>	<b>Action</b>
<b>1.0</b>	<b>OPEN SESSION</b>	
1.1	In order to keep people informed it was suggested that the PC should maintain an action log on the Fiskerton Website.	
1.2	A resident enquired if the PC can do anything about flooding at Lincoln Road and an overhanging hedge at St Clements Drive. PC to investigate	
1.3	Cllr Chesman reported that the Village Hall management Committee will work with the PC to provide a Christmas tree in 2018.	
<b>2.0</b>	<b>APOLOGIES FOR ABSENCE</b>	
2.1	Councillors: A Cooke, C Darcel, S Canner. District Councillors: Welburn and Palmer, County Councillor Fleetwood	
<b>3.0</b>	<b>DECLARATIONS OF INTEREST</b>	
3.1	None	
<b>4.0</b>	<b>POLICE REPORT</b>	
4.1	PCSO Jackie Parker e-mailed a report of incidents for the preceding month. <ul style="list-style-type: none"> <li>• 07/02/2018 - St Clements Drive - Suspicious Circumstances - 2 males in a white transit van looking down driveways.</li> <li>• 07/02/2018 - Ferry Road - Suspicious Circumstances - 2 males in a white transit van looking in windows and down driveways.</li> <li>• 09/02/2018 - High Street - Transport Hazard - JCB Buckets left in the middle of the road. (new building site)</li> <li>• 14/02/2018 - Plough Lane - Suspicious Circumstances - Caller has heard people in his next door neighbour's garden.</li> </ul> PCSO Parker advised: There have been other incidents reported such as neighbour disputes and domestic incidents which have not been included as they are not in the public interest.	
<b>5.0</b>	<b>TO CONFIRM THE MINUTES OF THE LAST MEETING HELD ON 5 DECEMBER 2016</b>	
5.1	The minutes of the previous meeting, were signed by the chairman as being a true record of the meeting. Proposed A Ch seconded by LH. All in favour.	

<b>6.0</b>	<b>CORRESPONDENCE</b>																																																																			
6.1	Planning application 137178 – Fiskerton airfield. WLDC has approved the application subject to conditions. Copies of the approval and conditions have been forwarded to members of the council and are available to view on the WLDC website	Clerk																																																																		
6.2	<p>Cllr Darcel was unable to attend the meeting but sent an e-mail in which three points were raised asking the council to:</p> <ol style="list-style-type: none"> <li>1) Consider the use of compulsory purchase orders to acquire land for sports facilities.</li> <li>2) Improve the footpath surface between Nelson Road and the river bank</li> <li>3) Liaise with the village hall management committee with a view to grounds maintenance.</li> </ol> <p>Members noted the content of the correspondence. Chairman said he is happy to discuss the points with Cllr Darcel.</p>	WR																																																																		
6.3	Cllr Chesman reported a roof leak at the village hall may have been caused by the people who installed the solar panels several years ago. Councillors said they are happy to discuss repairs to the village hall with the management committee although, in view of the time that has elapsed it is unlikely a claim could be made against the solar panel installers when the roof is also liable to damage by people attempting to recover footballs which get stuck on the roof by the solar panels. Members thought it may be possible to claim on the village hall insurance for the damage. Ach is to get quotations for the repairs.	Ach																																																																		
<b>7.0</b>	<b>MATTERS FOR DISCUSSION OR NOTING FROM LAST MEETING</b>																																																																			
7.1	Nothing To report																																																																			
<b>8.0</b>	<b>ACCOUNTS AND FINANCIAL</b>																																																																			
8.1	<p>Income and expenditure report</p> <p style="text-align: center;"><b>Fiskerton Parish Council</b> <b>Financial Update 3 March 2018</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3" style="text-align: center;">Account Transactions</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Current A/C</b></td> <td style="text-align: center;"><b>Opening Balance 31 January 2018</b></td> <td style="text-align: right;"><b>£2,685.53</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Accounts paid since last meeting</b></td> <td></td> </tr> <tr> <td style="text-align: center;">31/01/2018</td> <td>Clerks Salary January</td> <td style="text-align: right;">-365.63</td> </tr> <tr> <td style="text-align: center;">16/02/2018</td> <td>Sage February</td> <td style="text-align: right;">-7.20</td> </tr> <tr> <td style="text-align: center;">22/02/2018</td> <td>Grant for St Clements Wall</td> <td style="text-align: right;">-500.00</td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Total Paid</b></td> <td style="text-align: right;"><b>-872.83</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Accounts to be passed for payment</b></td> <td></td> </tr> <tr> <td style="text-align: center;">20/02/2018</td> <td>PAYE February</td> <td style="text-align: right;">-91.4</td> </tr> <tr> <td style="text-align: center;">22/02/2018</td> <td>Clerks Salary February</td> <td style="text-align: right;">-308.68</td> </tr> <tr> <td></td> <td>Sage March</td> <td style="text-align: right;">-7.20</td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Total to be paid</b></td> <td style="text-align: right;"><b>-407.28</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Receipts</b></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Total Receipts</b></td> <td style="text-align: right;"><b>£0.00</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Closing balance 3 March 2018 after accounts paid</b></td> <td style="text-align: right;"><b>£1,405.42</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;"><b>Deposit A/C</b></td> <td style="text-align: center;"><b>Opening Balance 29 December 2017</b></td> <td style="text-align: right;"><b>44,292.24</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Receipts</b></td> <td></td> </tr> <tr> <td style="text-align: center;">29/12/2017</td> <td>Interest</td> <td style="text-align: right;">1.77</td> </tr> <tr> <td style="text-align: center;">22/01/2018</td> <td>Transfer out to current account</td> <td style="text-align: right;">-1000.00</td> </tr> </tbody> </table>	Account Transactions			<b>Current A/C</b>	<b>Opening Balance 31 January 2018</b>	<b>£2,685.53</b>		<b>Accounts paid since last meeting</b>		31/01/2018	Clerks Salary January	-365.63	16/02/2018	Sage February	-7.20	22/02/2018	Grant for St Clements Wall	-500.00		<b>Total Paid</b>	<b>-872.83</b>					<b>Accounts to be passed for payment</b>		20/02/2018	PAYE February	-91.4	22/02/2018	Clerks Salary February	-308.68		Sage March	-7.20		<b>Total to be paid</b>	<b>-407.28</b>					<b>Receipts</b>	0.00		<b>Total Receipts</b>	<b>£0.00</b>		<b>Closing balance 3 March 2018 after accounts paid</b>	<b>£1,405.42</b>				<b>Deposit A/C</b>	<b>Opening Balance 29 December 2017</b>	<b>44,292.24</b>		<b>Receipts</b>		29/12/2017	Interest	1.77	22/01/2018	Transfer out to current account	-1000.00	
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	28/02/2018	Interest	1.62	
		<b>Closing balance 4 March 2018</b>	<b>£42,297.62</b>	
	<b>Petty Cash</b>	<b>Opening Balance 8 January 2017</b>	<b>£12.75</b>	
		<b>Closing balance 4 March 2018</b>	<b>£12.75</b>	
	<b>Grand Total; After Accounts Paid</b>		<b>£43,715.79</b>	
	<b>Reserves</b>	<b>Ear Marked Reserves</b>		
		Lark Energy Grant/Community Fund	£3,897.92	
		History & Archaeology Group	£614.00	
		Flood Alleviation Scheme	£3,000.00	
		Neighbourhood Plan	£3,018.74	
	<b>Total Ear Marked Reserves</b>		<b>£9,880.66</b>	
8.2	Approval of payments – payments in accordance with the financial report plus payment of invoices for: Pelican Trust £211.00 net of VAT LALC.LALC subscriptions £318.98 including VAT were approved, proposed by WR seconded by LH			
8.3	The reserves have not changed since last meeting and balances have been updated to include recent transactions.			
8.3	Transparency Grant – The clerk confirmed that the PC has been awarded £1,908.00 from the NALC transparency fund as a contribution toward the upgrading of IT facilities and software. Clerk to procure			
	<b>9.0 HIGHWAY MATTERS</b>			
9.1	Footpaths to link Fiskerton with Reepham and Cherry Willingham. WR report a joint meeting has been held and future progress will be reported to the PC.			WR
9.2	Highways on-line reporting system update – LCC report of delays in launching an improved reporting system. No date for the launch, expected to be a couple of months.			
	<b>10.0 SCHOOLS-COUNCIL RELATIONSHIPS</b>			
10.1	The liaison group has had an initial meeting and a draft “Terms of Reference” document has been produced. Once comments on the T of R has been collated clerk to forward to LALC for a legal overview.			Clerk
10.2	Meeting to be held with school to discuss design of destination signs logo.			WR/AW
	<b>11.0 PLANTERS AND SIGNS FOR VILLAGE GATEWAYS</b>			
11.1	The clerk was asked to proceed with the procurement of planters for the village gateways.			Clerk
11.2	Clerk to forward a copy of the LCC destination sign design for Members			Clerk
	<b>12.0 OBSERVATIONS OF DISTRICT AND COUNTY COUNCILLORS</b>			
12.1	Reports were received from WLDC Councillors Welburn and Palmer WLDC A report was also received from LCC councillor Fleetwood. Both reports were circulated to members prior to the meeting. The reports were noted. Copies are appended to these minutes			
	<b>13.0 MATTERS FOR INCLUSION ON THE NEXT AGENDA</b>			

