

Name of meeting	Fiskerton Parish Council Ordinary Meeting
Location	Village Hall Fiskerton
Date	20 January 2020
Time/Duration	19:30 – 21:45

### Attendees

Name	Organisation
Cllr C Darcel (CD) Chairman	Fiskerton Parish Council
Cllr W Adams (WA)	Fiskerton Parish Council
Cllr S Canner (SC)	Fiskerton Parish Council
Cllr M Harrison (MH)	Fiskerton Parish Council
Cllr R Wall (RW)	Fiskerton Parish Council
Cllr A Walker (AW)	Fiskerton Parish Council
S Hall	Parish Clerk
6 members of the public	

### Minutes

Item No	Agenda Item	Action
<b>1.0</b>	<b>Open Session – Suspension of standing orders for 15 minutes</b>	
1.1	A member of the public pointed out that they were unable to access minutes or agenda on the website or the councils notice board. Cllr Walker said there are problems with the website which are being dealt with. The clerk informed that the councils notice board has been vandalised and meeting notices have been posted in the village hall door way.	AW
1.2	Clerk asked to send a letter to the VH to confirm Minute 7.1 of the meeting held 13 January 2020	Clerk
1.3	Comments were made about highways defects. AW to put a list of all outstanding defects together to use a leverage on LCC to get repairs completed.	AW

<b>2.0</b>	<b>Apologies for Absence</b>	
2.1	Councillor Hill, District Councillor Welburn, County Councillor Fleetwood	

<b>3.0</b>	<b>Declaration of Interests</b>	
3.1	None	

<b>4.0</b>	<b>To confirm the minutes of the extra ordinary meeting held 13<sup>th</sup> January 2020.</b>	
4.1	The minutes of the meeting held 13 <sup>th</sup> January 2020 were agreed as a true record. Proposed MH, seconded WA. Vote; all in favour.	

<b>5.0</b>	<b>Clerks Report</b>																																				
5.1	<p>a) Accounts reconciliation Below is a bank re-conciliation and list of accounts for payment.</p> <p style="text-align: center;"><b>Current Account Transactions 1 December 2019 to 31st December 2019</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Current A/C</th> <th></th> <th>Money in</th> <th>Money out</th> <th>Balance</th> </tr> </thead> <tbody> <tr> <td>01/12/2019</td> <td>Brought Forward</td> <td></td> <td></td> <td style="text-align: right;">378.09</td> </tr> <tr> <td>02/11/2019</td> <td>PAYE</td> <td></td> <td style="text-align: right;">-88.40</td> <td style="text-align: right;">289.69</td> </tr> <tr> <td>02/12/2019</td> <td>S Hall expenses</td> <td></td> <td style="text-align: right;">-18.00</td> <td style="text-align: right;">271.69</td> </tr> <tr> <td>16/12/2019</td> <td>Feed in tariff income</td> <td style="text-align: right;">581.18</td> <td></td> <td style="text-align: right;">852.87</td> </tr> <tr> <td>16/12/2019</td> <td>Sage Software</td> <td></td> <td style="text-align: right;">-7.20</td> <td style="text-align: right;">845.67</td> </tr> <tr> <td>18/12/2019</td> <td>Transfer in from deposit account</td> <td style="text-align: right;">4,000.00</td> <td></td> <td style="text-align: right;">4,845.67</td> </tr> </tbody> </table>	Current A/C		Money in	Money out	Balance	01/12/2019	Brought Forward			378.09	02/11/2019	PAYE		-88.40	289.69	02/12/2019	S Hall expenses		-18.00	271.69	16/12/2019	Feed in tariff income	581.18		852.87	16/12/2019	Sage Software		-7.20	845.67	18/12/2019	Transfer in from deposit account	4,000.00		4,845.67	
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18/12/2019	Glendale grass cutting		-216.00	4,629.67
18/12/2019	Lonsdale print		-639.60	3,990.07
19/12/2019	Clerk Salary		-353.56	3,636.51
	<b>Totals</b>	£4,581.18	<b>-£1,322.76</b>	

	<b>Accounts to be passed for payment</b>	
a	S Hall expenses	-18.00
b	Clerk net pay January	-353.56
c	PAYE January	-88.40
d	Sage software January	-7.20
e	Luke Taylor - tree cutting at Village hall	-960.00
	<b>Total to be paid</b>	<b>-£1,427.16</b>

<b>Current A/C</b>	<b>Closing balance after accounts paid</b>	<b>£2,209.35</b>
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<b>Deposit A/C</b>	<b>Opening balance 1 November 2019</b>	<b>£66,501.35</b>
18/12/2019	Transfer to current account	-£4,000.00
31/12/2019	Interest December	10.54
	<b>Closing balance 30 November 2019</b>	<b>£62,511.89</b>

<b>Petty Cash</b>	<b>Opening balance 1 November 2019</b>	<b>£36.10</b>
	<b>Closing Balance 30 November 2019</b>	<b>£36.10</b>

<b>Ear Marked</b>	Lark Energy Grant/Community Fund	4,628.93
<b>Reserves</b>	History & Archaeology Group	639.00
	Flood Alleviation Scheme	3,000.00
	Neighbourhood Plan	168.72
	Transparency fund	557.18
	Woodland Trust (Cllr Harrison)	1,590.00
	<b>Total</b>	<b>£10,583.83</b>

5.2	b) Accounts for payment; Members approved the payment of accounts as listed. Proposed; RW seconded WA. Vote; all in favour. Clerk to make the payments.	Clerk
5.3	c) Village Hall grant award report. The VH has requested financial assistance. PC to consider.	

<b>6.0</b>	<b>Set Budget for 2020/21</b>	
6.1	Members considered the budget proposals as prepared by Cllr Walker and resolved to accept the budget. Proposed AW, seconded WA. Vote; unanimous in favour.	

## BUDGET 2020-21

INCOME	
Drawdown of deposit account	4,000.00
Allotment rent	37.00
Grass cutting income -scouts & LCC	600.00
Interest	150.00
Land rental - Grazing	50.00
Lark Energy Community fund	700.00
Other	0.00
Precept	23,500.00
VAT	1,000.00
<b>TOTAL</b>	<b>30,037.00</b>

EXPENDITURE			
Council Administration		Village maintenance	
Allotments	103.00	Bus shelter maintenance	334.75
Audit fee	360.50	Donations Grants	1,000.00
Bank Charges	0.00	Grass cutting	2,266.00
Clerk - Expenses	216.00	Holmfild Fencing	0.00
Clerk - PAYE	1,099.28	Holmfild Hedges	0.00
Clerk - Salary	4,397.12	Litter picking	300.00
Computers	103.00	Memorials	100.00
Data protection register	35.00	Planters - Maintenance	500.00
Insurance	598.43	Playground inspection/ maintenance	515.00
Meeting hall hire	288.00	Signs / Traffic calming	0.00
Parish Office hire	1,236.00	Village Hall running costs (Inc. Post Off)	1500.00
Petty cash expenditure	30.90	Church Clock	400.00
PWLB Loan repayment	2,052.54	<b>TOTAL</b>	<b>6,915.75</b>
Subscriptions - LALC	290.46		
Sundry expense	529.42		
Training	250.00		
VAT	1,000.00		
Website	103.00		
<b>TOTAL</b>	<b>12,692.65</b>		

ALLOCATED TO RESERVES	
Bus Shelters (provides £3850 over 3 yrs)	833.00
Election Costs (provides £2500 over 3 yrs)	1,283.00
Lark Energy Community fund	700.00
<b>TOTAL</b>	<b>2,816.00</b>

EXPENSES - Projects / Grants	
Planters & Benches	550.00
Road safety / traffic management	1,500.00
Cherry & Reephams link paths	2,000.00
Facility for teenagers	2,000.00
Playground improvements	1,500.00
<b>TOTAL</b>	<b>7,550.00</b>

BALANCES			
Income	30,037.00	Council Administration	12,692.65
		Village Maintenance	6,915.75
		Allocated to reserves	2,816.00
		Project Spending	7,550.00
<b>Total Income</b>	<b>30,037.00</b>	<b>Total Expenses</b>	<b>29,974.40</b>
<b>Surplus</b>	<b>62.60</b>		

### 7.0 Set precept for 2020/21

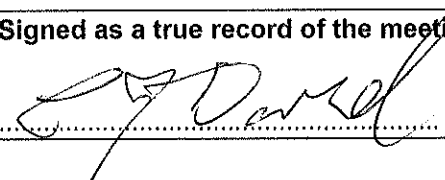
7.1 The precept was agreed in accordance with the 2020/21 budget at £23,500. Members signed the final precept form which was countersigned by the clerk. Clerk to forward the final precept form to WLDC. Clerk

<b>8.0</b>	<b>Parish Council Debit Card</b>	
8.1	Members agreed to procure a debit card. Proposed SC, Seconded AW. Vote; all in favour.	
<b>9.0</b>	<b>Review of Village Hall deeds</b>	
9.1	AW reported; the matter remains in the hands of the solicitor. The solicitor has said the existing deeds are confusing and a senior partner may need to be engaged to examine them. The PC own the land but there are restrictive covenants on the land. It seems that whoever paid for the village hall building are the owners. There is a schedule that passes maintenance to the village hall committee. AW confirmed that the original cost estimate of £800.00 has not been exceeded.	
<b>10.0</b>	<b>Members to Consider the implications of setting up a village shop</b>	
10.1	The clerk explained; the council need to adopt powers under the Localism Act 2011 to become an eligible authority before they can peruse this project.	
<b>11.00</b>	<b>Repairs and replacements</b>	
15.1	a) Following vandalism, Members were asked if they wish to make an insurance claim for a replacement Parish Council Notice Board, AW; the most economical way is to buy some hinges and fix the doors back on. b) Ferry Road street name plate; CD to take up with WLDC. c) Replacement Speed watch signs deployment. Members were reminded that the speed watch signs which were purchased some time ago and remain in the store room. AW said he will arrange to install them. d) MH proposed the planter situated at the garden centre should be installed at the crescent making a total of three in that area. Seconded by RW. Vote: all in favour. The planters can be moved at a later date if required. RW to speak to Prime take to ask if they will continue to look after the planter outside their premises. e) Accounting system. CD recommended adopting the sage system. AW said an XL spread sheet account should not be ruled out.	
<b>12.0</b>	<b>Village Hall FIT</b>	
12.1	The revenue for the Village Hall solar panels is being collected. AW is to investigate the ownership of the solar panels on the scout hut and who receives the revenue.	
<b>13.0</b>	<b>Open spaces – Pocket parks grant</b>	
13.1	CD reported he has sent in three applications. 1) To improve the existing paly area near the village hall. 2) Holmfield – Large site, application made for tree planting. 3) Holmfield - Small site near the school back entrance. Application made for paly equipment.	
<b>14.0</b>	<b>Planning</b>	
	a) Shipping containers at the old airfield – reported to WLDC who have the asked to have them removed. b) Proposed development at Manor Farm. Members met with the developer's representatives. WA has concerns about the five small town houses but generally they were supportive of the plans. c) Proposed development – Lincoln Road. No report.	
<b>15.0</b>	<b>Neighbourhood Plan Report</b>	
15.1	CD reported that he has received 150 responses. A date was fixed for the opening of the response envelopes. Tuesday 4 <sup>th</sup> February 2020 6:30pm at the village Hall.	
<b>16.0</b>	<b>Village Hall Electrical Works</b>	

16.1	CD said the PC has a responsibility to repair the village hall and proposed setting up a working group to deal with the issues. Members will attend the VH meeting on 11/2/20 at 7:00pm with a view to forming a working group.	
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<b>17.0</b>	<b>District Councillor Report</b>	
17.1	CD reported that a resident has received a letter from LCC highways asking them to cut their hedge. The clerk reminded the meeting the LCC in their capacity as Highway Authority were using their powers under the Highways Act 1980 to have overhanging foliage removed. The parish council have no powers to intervene. It was alleged that LCC were not consistent. A member of the public pointed out that everyone in the Church View development area where the footpaths are being re-constructed has received a similar letter.	

<b>18.0</b>	Matters for inclusion on the next agenda	
18.1	None	

<b>19.0</b>	<b>Date of next Meeting</b>	
19.1	Monday 17 <sup>th</sup> February 2020 – 7:30pm	
<b>20.0</b>	<b>Signed as a true record of the meeting;</b>  ..... Chairman 17 <sup>th</sup> February 2020	

