


Name of meeting	Fiskerton Annual Meeting of the Parish Council	
Location	Village Hall Fiskerton	
Date	3 June 2019	
Time/Duration	18:30 – 19:15	
Attendees		
Name	Organisation	
Cllr A Walker (AW)	Fiskerton Parish Council	
Cllr R Wall (RW)	Fiskerton Parish Council	
Cllr S Canner (SC)	Fiskerton Parish Council	
Cllr M Harrison (MH)	Fiskerton Parish Council	
Cllr C Darcel (CD)	Fiskerton Parish Council	
Cllr C HILL (CH)	Fiskerton Parish Council	
Cllr W Adams (WA)	Fiskerton Parish Council	
S Hall	Parish Clerk	
Cllr I Fleetwood (IF) (part)	Lincolnshire County Council	
17 members of the public		
Agenda		
Item No	Agenda Item	Action
	WELCOME AND INTRODUCTION FROM THE CLERK FISKERTON PARISH COUNCIL	
	<p>Having been elected and signed their declaration of acceptance of office the following councillors took their place as Members of Fiskerton Parish Council.</p> <p>Councillor Adrian Walker Councillor Cherie Hill Councillor Christopher Darcel Councillor Margaret Harrison Councillor Robert Wall Councillor Stuart Canner Councillor Wendy Adams</p> <p>The clerk opened the meeting by welcoming councillors and visitors to the meeting. The format of the meeting was explained to those present. The clerk clarified: this is the newly elected parish council and they are all volunteers. The clerk is formally contracted as an employee of the parish council and does get paid. By law parish councils have to employ a clerk.</p>	
	COUNCIL OFFICER APPOINTMENTS	
1.0	ELECTION OF CHAIRMAN	
1.1	CD was nominated by CH and seconded by AW. There were no other nominations. CD was elected unanimously and signed the declaration of acceptance of office of chairman	
2.0	DECLARATION OF ACCEPTANCE OF OFFICE AND ACCEPTANCE OF THE WLDC CODE OF CONDUCT	
2.1	Declarations of acceptance of office were signed by all councillors in the presence of the clerk prior to the meeting. Acceptance of the WLDC code of conduct to be signed by individual councillors asap.	
3.0	ELECTION OF VICE CHAIRMAN	
3.1	Councillor A Walker was elected Vice Chairman. Proposed by MH, Seconded by CH all in favour.	
4.0	BANK SIGNATORIES	

2.1	The following councillors agreed to become bank signatories: Councillor A Walker Councillor W Adams Councillor C Hill	
5.0	APPOINTMENT OF MEMBER TO OVERSEE ACCOUNTING AND FINANCE	
5.1	AW volunteered to take this position.	
6.0	APPOINTMENT OF MEMBER TO OVERSEE PERSONNEL, DISCIPLINE, REMUNERATION	
6.1	CD volunteered for this position	
7.0	APPOINTMENT OF PLANNING SUB GROUP – 4 MEMBERS	
7.1	CD, AW, MH and RW volunteered for these positions	
8.0	APPOINTMENT OF NIEGHOUBHOOD PLAN GROUP LEADER	
8.1	SC nominated RW. RW accepted the role.	
9.0	APPOINTMENT OF SPEED WATCH COORDINATOR	
9.1	This appointment involves periodic installation and removal of the parish councils Speed Indicator Sign and charging of the battery. Two people are required for safety reasons AW an CD volunteered for the roles.	
10.0	APPOINTMENT OF WEBSITE MASTER	
10.1	AW volunteered to take on this role	
11.0	APPOINTMENT OF COUNCILLOR TO OVERSEE TRAINING	
11.0	The clerk was nominated for this role.	
	ROUTINE INSPECTIONS APPOINTMENTS	
1.0	APPOINTMENT OF FLOOD ALLEVIATION INSPECTOR	
1.1	AW volunteered for the role	
2.0	APPOINTMENT OF PLAY AREA INSPECTOR	
2.1	CH was nominated and accepted tis role	
3.0	APPOINTMENT OF BUS SHELTER INSPECTOR	
3.1	SC volunteered to take on this role	
4.0	APPOINTMENT OF ALLOTMENTS INSPECTOR	
4.1	RW and SC volunteered to jointly fulfil this role	
5.0	APPOINTMENT OF GRASS CUTTING INSPECTOR	
5.1	RW and SC volunteered to jointly fulfil this role	
6.0	APPOINTMENT OF INSPECTOR FOR PUBLIC OPEN SPACE FENCE'S, GATES AND SIGNS	
6.1	cd volunteered to take on this role	
	COORDINATORS APPOINTMENTS	
7.0	APPOINTMENT OF VILLAGE HALL – PC ARE CUSTODIAN TRUSTEES, LIAISON WITH VH COMMITTEE & SOLICITORS REQUIRE LEGAL DOCUMENTATION.	
7.1	AW volunteered to take on this role.	
8.0	APPOINTMENT OF LINCOLNSHIRE ASSOCIATION OF LOCAL COUNCILS COORDINATOR	
8.1	The clerk was nominated for this role	

9.0	APPOINTMENT OF HIGHWAYS LIASION COORDINATOR – REPORTS AND COMMUNICATIONS	
9.1	CD volunteered for this role. Two members of the public, Mr Fishwick and Mrs Parker agreed to join a working party.	
10.0	APPOINTMENT OF COMMUNITY HUB LIASION COUNCILLOR	
10.1	AW volunteered to take on this role.	
11.0	APPOINTMENT OF PUBLIC TRANSPORT LIASION OFFICER	
11.1	CD volunteered for this role.	
12.0	APPOINTMENT OF LITTER PICKING COORDINATOR	
12.1	CD volunteered for this role.	
13.0	APPOINTMENT OF SCHOOL COORDINATOR	
13.1	AW volunteered to take on this role.	
14.0	APPOINTMENT OF VILLAGE SIGNS/PLANTERS PROJECT LEADER/COORDINATOR	
14.1	AW volunteered to take on this role.	
15.0	APPOINTMENT OF COORDINATOR WITH CHERRY WILLINGHAM AND REEPHAM PARISH COUNCILS FOR LINK FOOTPATHS	
16.0	ACTION LOG MONITOR	
16.1	CH volunteered to take on this role	
18.0	DATES OF NEXT MEETING	
18.1	To be arranged	
19.0	SIGNED AS A TRUE RECORD OF THE MEETING	
	 Chairman 17 June 2019	