

Name of meeting	Fiskerton Parish Council Meeting
Location	Village Hall Fiskerton
Date	9 July 2018
Time/Duration	19:30 – 21:00

**Attendees**

Name	Organisation
Cllr W Roberts – Chairman	Fiskerton Parish Council
Cllr R Wall – Vice Chairman	Fiskerton Parish Council
Cllr Ann Chessman	Fiskerton Parish Council
Cllr S Canner	Fiskerton Parish Council
Cllr L Hutchinson	Fiskerton Parish Council
S Hall	Parish Clerk
District Councillors Welburn and Palmer	West Lindsey District Council
8 members of the public	

**Agenda**

Item No	Agenda Item	Action
<b>1.0</b>	<b>OPEN SESSION</b>	
1.1	A member of the public spoke about a green area at the back of Fiskerton Primary school where a child fell. Clerk to check the history of the land with Councillor Cooke. PC would like the incident reported to Morris Homes and the land can be transferred to Anglian water.	Clerk
1.2	A member of the public reported there is a box with a bio hazard label in a garden. No location or contact details were available. AW to provide the clerk with the location and contact details of the biohazard collection firm.	
1.3	A member of the public reported that following a school condition survey the LCC education department are planning to resurface all of School Close except for the last three metres at the Ferry Road Junction which comes under the LCC highways department. Clerk to write to LCC and for some cooperation between the two LCC departments that will see the whole of School Close resurfaced.	Clerk
<b>2.0</b>	<b>APOLOGIES FOR ABSENCE</b>	
2.1	Councillors Cooke and Darcel. County Councillor Fleetwood	
<b>3.0</b>	<b>DECLARATIONS OF INTERESTS</b>	
3.1	None	
<b>4.0</b>	<b>POLICE REPORT</b>	
4.1	The police did not provide an incident report, but there has been reports of scams via neighbourhood alerts.	

**5.0 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON 11<sup>TH</sup> June 2018**

5.1 The minutes of the previous meeting, were signed by the chairman as being a true record of the meeting. Proposed RW seconded by SC

**6.0 SCHOOL LIAISON REPORT**

6.1 An informal meeting was held earlier in the day to discuss the project, view the entries and select the most appropriate designs.

There are three strands to the project:

- 1) Design of a letter head for the PC
- 2) Design of street signs logo
- 3) Care of the community project

6.2 Members approved expenditure of £155.00 for awards to the pupils. Proposed WR, Seconded by LH.

6.3 The care of community part of the project is likely to begin during the autumn term, after the summer holidays. AW said that safety equipment would be required for litter picking – high vis vests, gloves, refuse sacks, picking sticks. 60 sets were estimated to cost in the region of £850.00. But it was also said 30 sets may be enough to begin with. Members agreed to support the project.

It was suggested that WLDC may loan the equipment, provide refuse sacks and take the litter away. Clerk to contact WLDC.

Councillor Anne Welburn said £200.00 could be made available toward the cost of the safety equipment.

Clerk

**7.0 ACCOUNTS**

7.1 a) income reserves and balances

Income reserves and balances, the report below was read at the meeting.

**Financial update for period ending:  
06-Jul-18**

<b>Account Transactions</b>		
<b>Current A/C</b>	<b>Opening Balance 30 May 2018</b>	<b>£3,160.36</b>
	<b>Accounts paid since last meeting</b>	
06/06/2018	Greenfield – grass cutting	-185.00
13/06/2018	St Clements Grant	-1,000.00
18/06/2018	Sage payroll – June	-7.20
20/06/2018	Amber – Gateway planters	-790.20
21/06/2018	Clerks PAYE – May	-85.40
30/06/2018	Clerks salary – June	-393.55
	<b>Total Paid</b>	<b>-£2,461.35</b>

<b>Accounts to be passed for payment</b>		
10/07/2018	Chris Rooke – Internal Audit	-172.50
12/07/2018	Fenland Nursery – 3 planters fill install & secure	-250.25
15/07/2018	Sage payroll – July	-7.20
16/07/2018	PWLB Village Hall Land Mortgage	-1,026.27
21/07/2018	Clerk PAYE June	-98.40
21/07/2018	L Taylor – Allotments tree removal and fence repair	-470.00
	<b>Total to be paid</b>	<b>-£2,024.62</b>

<b>Receipts</b>		
13/06/2018	Transfer in from current account	3,000.00

12/06/2018	Cheques cleared	65.00
	<b>Total Receipts</b>	<b>£3,065.00</b>

<b>Current A/C</b>	<b>Closing balance after accounts paid</b>	<b>£1,739.39</b>
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<b>Deposit A/C</b>	<b>Opening Balance 30 April 2018</b>	<b>£61,304.20</b>
13/06/2018	Transfer to current account	-3000.00
27/06/2018	Interest	2.37
	<b>Closing balance 6 June 2018</b>	<b>£58,306.57</b>

<b>Petty Cash</b>	<b>Opening Balance 1 April 2018</b>	<b>£12.75</b>
	Allotment rents income	38.00
<b>Petty Cash</b>	<b>Closing balance 6 June 2018</b>	<b>£50.75</b>

<b>Grand Total; After Accounts Paid</b>		<b>£60,096.71</b>
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<b>Ear Marked</b>	Lark Energy Grant/Community Fund	3,897.92
<b>Reserves</b>	History & Archaeology Group	639.00
	Flood Alleviation Scheme	3,000.00
	Neighbourhood Plan	807.72
	Transparency fund	557.18
<b>Total Ear Marked Reserves</b>		<b>£8,901.82</b>

b) To authorise payments

Payments were authorised, proposed: RW Seconded SC

c) annual return authorisation

Copies of the annual return documents were circulated to Members prior to the meeting. The items approved in the annual return were:

- 1) The annual Governance Statement
- 2) The accounting Statement

Clerk

The annual return will now be forwarded to the external auditor.

d) Approval of expenditure for the schools liaison project. Proposed WR Seconded ACh

## 8.0 NEIGHBOURHOOD PLAN REPORT

8.1 Cllr Wall read the report.

The Fiskerton Forum (FF) has distributed literature To all homes in the village stating opposition to the Neighbourhood Plan..

The NPG has taken a great deal of care and are doing their best to prepare an evidenced based plan for Fiskerton and have taken professional advice in order to ensure the best possible, evidence based plan benefits the people of Fiskerton. The latest FF questionnaire states: "a village divided by the parish council" and "the FF has opposed the neighbourhood plan since 2015" neither of which are true.

Several figures and percentages have been quoted by the FF which could be seen as misrepresentation of the facts. An FF representative was asked to produce their evidence at the June PC meeting. None has been presented.

It was decided to put the item on the agenda so it can be debated at the next meeting in September .

	<p>Cllr Chesman asked if anything could be done to ease the unrest in the village.</p> <p>Cllr Wall said he is happy to meet representatives of the FF at anytime and said the next stage will be a six week consultation period prior to a vote being taken to decide whether the people of Fiskerton wish to accept the plan or not.</p>	
	<b>9.0 FISKERTON DRAINAGE</b>	
	<p>9.1 Following publication of an article in the Fiskerton news only two households have come forward to report drainage and flooding issues. The idea is: If the PC can gather enough evidence then there may be an opportunity to get all the stakeholders round a table and seek solutions to the surface water drainage and sewerage issues.</p> <p>Dates, times, locations, extent of the problem all may be of assistance when seeking assistance from the authorities. It was thought that with the recent dry weather flooding issues may not be in the forefront of people's concerns. The article can be posted again at a later date.</p>	
	<b>10.0 PLANTERS AND SIGNS FOR VILLAGE GATEWAYS</b>	
	<p>10.1 The installation of three planters is now completed £149.50 under budget. There has been some very favourable comments. Cllr Wall thanked the clerk for the work he has put into the project and asked for this to be recorded in the minutes.</p> <p>Members of the council also expressed their gratitude to WLDC councillors Maureen Palmer and Anne Welburn for their guidance, assistance and support for grant funding for the project. A job well done, Thank you.</p> <p>Thanks are also extended to Cathy Andrew for her generous donation toward the flower planter at The Crescent, to ACIS and Primetake for their cooperation and to the residents who have volunteered their services to water and weed the planters as necessary.</p>	
	<b>11.0 COMMUNITY HUB</b>	
	<p>11.1 Twenty people met at the Village Hall on the 9<sup>th</sup> July at an event sponsored by the parish council to discuss the forming of a community hub. The constitution of the VH will determine whether a hub can become a sub group of the village hall committee.</p>	
	<b>12.0 WLDC PUBLIC REALM SURVEY</b>	
	<p>12.1 Councillors were invited to a special meeting to discuss a response to the WLDC public realm survey. Councillors Roberts, Hutchinson and Darcel formulated a response for the clerk to forward to WLDC.</p>	Clerk
	<b>13.0 CORRESPONDENCE</b>	
	<p>13.1 An email report was received from LCC highways outlining their progress. Copy appended herewith</p> <p>13.2 Cherry Willingham Parish Council Neighbourhood Plan Consultation. Ends Monday 20 August.. Clerk to forward copies of the consultation to councillors for comments.</p>	Clerk
	<b>14.0 OBSERVATIONS OF DISTRICT AND COUNTY COUNCILLORS</b>	
	<p>14.1 WLDC and LCC reports were previously circulated</p>	
	<b>15.0 MATTERS FOR INCLUSION ON THE NEXT AGENDA</b>	
	<p>15.1 FF attack and slur on the Neighbourhood plan.</p> <p>15.2 Community hub: place on the agenda for meeting 3<sup>rd</sup> September</p>	Clerk

## 16.0 DATES OF NEXT MEETINGS

16.1

Time	Date		
19:30	03 - Sept	2018	PC Meeting
19:30	15 - Oct	2018	PC Meeting
19:30	10 - Dec	2018	PC Meeting

## 17.0 SIGNED AS A TRUE RECORD OF THE MEETING



Chairman 3 September 2018

## Highways Report 3 July 2018

For information I am sending a formal enforcement letter to a property in Bardney regarding the hedge on the High Street in Fiskerton who I have written to previously informally. Clearly this has had no effect and the hedge now fully encroaches the footway.

Also please see below; for your information, my response to enquiries made by one of your parishioners:

I write further to your recent correspondence regarding various outstanding highway related enquiries within the Fiskerton and Bardney Areas and have written my responses below:

Fiskerton (101000184411), Outside 3 Hall Lane – With regard to the surface water ponding at the above address, this was originally assessed by the previous Area Manager and was classified as a low priority at that time with no significant flooding witnessed by officers and no reports of property flooding received. I have asked the Local Highways Network Officer to have another look in regard to what if any options are available to mitigate the issue whether this is by drainage improvement work or road/footway re-alignment. This is still a low priority for the Network Team so I am afraid I cannot provide any timescales for the investigation.

Fiskerton (101000185030 & 101000207452), Plough Lane Footpath/Footway – The Local Highways Network Officer has looked at the footway here and assessed its condition whilst measuring the extent of work needed to bring its width up to a reasonable standard which did necessitate marking the site with yellow paint. The proposed work does require the road to be closed which immediately classifies it as major work that requires a legal notice and the size of the work also means that the proposed scheme cannot be carried out by the Local Highway Network Team. As such the proposal has now been passed to Lincolnshire County Council's Highways Asset Team who will consider it for inclusion in future programs of major footway reconstruction work. The completion of any proposed scheme is fully dependent upon funding and priorities within the County as a whole and I am afraid no timescale can be provided. The site has been re-inspected and whilst there are no safety defects present my officer does recognise the difficulties experienced by highway users, so in the meantime works will be programmed to clear the footpath of any edge growth restricting its width.

Fiskerton (101000184480), Reephams Road, Ledra House – The road side kerbs at this location were replaced some time ago by Lincolnshire County Council's Term Maintenance Contractor.

Fiskerton (101000185008), The Close – This was inspected by the Local Network Highways Officer who noted that the location was safe at that time. In relation to the missing surface course throughout the private development, the developer remains responsible for finishing the road surface and this is a matter for local planning enforcement in West Lindsey District Council who were made aware of the situation some considerable time ago. I have asked my officer to re-inspect the location with a view to whether or not further temporary work is necessary to improve the ramps off the dropped kerbs onto the existing road surface.

Fiskerton, Ferry Road between Hall Lane and Five Mile Lane – This footway was inspected at the time of your enquiry and the hedge was subsequently cut back by the land owner. It is recognised that ground vegetation is encroaching onto the rear of the footway and this will be cleared alongside other clearance work to be carried out within the village.

Fiskerton, Ferry Road East of the Village – Although the carriageway repairs here had been planned to commence in the last financial year, due to design and financial constraints the scheme had to be put on hold temporarily. I am pleased to say that funding has now been made available for this road improvement scheme with the intention of completing the work in the next 2 years.

Bardney, Horncastle Road, Abandoned Vehicle – I am aware this vehicle was removed from the highway a number of months ago.

Area Highways Officer

Lincolnshire County Council

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