

Name of meeting		Fiskerton Parish Council Meeting	
Location	Village Hall Fiskerton		
Date	15 October 2018		
Time/Duration	19:30 – 21:015		
Attendees			
Name	Organisation		
Cllr W Roberts – Chairman (WR)	Fiskerton Parish Council		
Cllr R Wall – Vice Chairman (RW)	Fiskerton Parish Council		
Cllr Ann Chessman (Ach)	Fiskerton Parish Council		
Cllr S Canner (SC)	Fiskerton Parish Council		
Cllr L Hutchinson (LH)	Fiskerton Parish Council		
Cllr C Darcel (CD)	WLDG/Fiskerton Parish Council		
Cllr A Cooke	Fiskerton Parish Council		
S Hall	Parish Clerk		
District Councillor A Welburn (part) (AW)	West Lindsey District Council		
County Councillor I Fleetwood (IF)	Lincolnshire County Council		
3 members of the public			
Agenda			
Item No	Agenda Item		
Action			
1.0	OPEN SESSION		
1.1	A representative of the community hub asked if the Parish Council has any objections to having a fish and chips vendor set at the village hall car park on Thursday evenings. The Parish council will have no objections providing there is provision to pick up litter. The Hub gave an assurance they would ensure litter would be controlled.		
1.2	Village hall, the PC aspire to meet with the village hall committee to sort out the legal responsibilities. Ach to bring up at next VH meeting.		
2.0	APOLOGIES FOR ABSENCE		
2.1	District councillor Palmer		
3.0	DECLARATIONS OF INTERESTS		
3.1	None		
4.0	TANYA SITE – FERRY ROAD		
4.1	A previous planning application for the site has been refused by WLDG. Parish council Members agreed to hold a special meeting on 21 October 2018 to discuss the issue.		
5.0	POLICE REPORT		
5.1	There have been no reports from the police but the neighbourhood alerts continue to warn of internet scams.		
5.2	Neighbourhood alerts 1. 12/09/2018 Fraud Alert – Scammer claiming to be from Visa saying they need clearance for suspicious transactions. 2. 14/09/2018 Scam – Fake Netflix e-mails, asking people to click on a link to update their details. The link leads to a look-alike Netflix website designed to steal: user name, password and payment details. 3. 15/9/18 – Theft from a work vehicle – Hedge cutters and chain saw stolen from a work vehicle. Any information: call the police on 101.		

9.1	Income, reserves, balances and expenditure.
<b>9.0</b>	<b>ACCOUNTS</b>
8.4	Footpaths, Church View Crescent development. LCC are aware of the poor condition of the footpaths and are planning to carry out remedial works and reset a gully pot.
8.3	Ponding at Ferry Road near Hall Lane update. LCC said they have found a duct which crosses the road. They intend to clear it which should clear most, but not all of the standing water.
8.2	Ferry Road Surfacing update. LCC Highways have been reminded about the poor road surface condition. They responded by saying the job is with their designers.
8.1	Overgrown Hedge High Street. Complaints have been received about the overgrown hedge. LCC highways said the tenant has promised to cut the hedge during October. If not completed clerk to report the issue to the tenant's landlord.
<b>8.0</b>	<b>HIGHWAYS</b>
7.2	SLCC advised councils to withhold payment to PFK Littlejohn, the annual return auditor, until the final report has been received.
7.1	The PC were copied into correspondence regarding standing water in a private back garden. The author was concerned about standing water and due to the strong wording in the e-mail the Clerk visited the property on 3/10/2018. Following the dry summer there was little evidence of standing water but there was photographic evidence. The clerk suggested to the resident that the standing water could be drained away by the installation of a drainage duct. Councillor Darcel wrote to say the suggestion was sensible but may not get the LCC seal of approval for all sorts of reasons and we need to get the LCC drainage experts to visit the site and formally propose the clerk's suggestions or put forward suitable alternative ideas. The lead flood authority is Lincolnshire county council. They were contacted by the clerk about the standing water but unfortunately, they will not get involved in off highway flooding unless property is flooded or there is extensive flooding in fields.
<b>7.0</b>	<b>CORRESPONDENCE</b>
6.2	The minutes of the meeting held on 11th October 2018 were signed by the chairman as being a true record of the meeting. Proposed RW seconded by Ach
6.1	The minutes of the meeting held on 3rd October 2018 were signed by the chairman as being a true record of the meeting. Proposed Ach seconded by RW
<b>6.0</b>	<b>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 3rd OCTOBER AND 11th OCTOBER 2018</b>
4.	21/9/2018 – Bogus TV licence refunds. The link leads to a look-alike TV licence website designed to steal: user name, password and payment details.
5.	25/9/2018 – HMRC refund fraud. HMRC will never contact anyone by e-mail, telephone or text. Suspicious activity can be reported to <a href="mailto:phishing@hmrc.gsi.gov.uk">phishing@hmrc.gsi.gov.uk</a>
6.	29/9/2018 – Burglary at a public house in Bardney. Images of the culprits are on the police website. If anyone recognises the burglars call the police on 101.
7.	HMRC Impersonation Fraud – Callers say the victims are under investigation and demand money. HMRC will never contact anyone by e-mail, telephone or text message.
8.	4/10/2018 – Increase in phone scams reported. 20+ each day. Callers are persuasive as they demand money. One victim was told to go to the post office and withdraw money. If you receive a call, no matter how serious the threat, call the police on 101.
	Clerk to provide information for publication in the Fiskerton News of how people can sign up to receive the alerts.

**FINANCIAL UPDATE FOR PERIOD ENDING 10/10/2018**

<b>Current A/C</b>	<b>Opening Balance 1 August 2018</b>	<b>£1,436.45</b>
	<b>Accounts transactions since 1 August 2018</b>	
	03/08/2018	Grant income – groundwork
	08/08/2018	Transfer to current account
	08/08/2018	Fiskerton Village Hall Hire
	08/08/2018	Bright & Shine - clean bus shelters
	16/08/2018	Sage software
	24/08/2018	Clerks PAYE
	29/08/2018	Transfer in from current account
	29/08/2018	Greenfield groundkeeping Inv 1444
	04/09/2018	Greenfield groundkeeping Inv 1453
	04/09/2018	Clerks Salary – August
	05/09/2018	Play Safely - RoSPA playground inspection
	05/09/2018	Community Lincs – Insurance
	14/09/2018	ICO - data protection register
	17/09/2018	Sage software
	20/09/2018	Clerks PAYE
	26/09/2018	Greenfield groundkeeping
	28/09/2018	Clerks Salary – September
		<b>Opening Balance less Total Paid</b>
		<b>£981.19</b>

<b>Accounts to be passed for payment</b>		
28/09/2018	PKF Annual review	-240.00
01/10/2018	LALC Cllr Networking day	-20.00
16/10/2018	Sage payroll – October	-£7.20
16/10/2018	Amberol flower planters	-£543.60
	<b>Total to be paid</b>	<b>-£810.80</b>

<b>Receipts</b>		
09/10/2018	Cllr initiative grant, Cllrs Welburn & Palmer	400.00
	<b>Total Receipts</b>	<b>£400.00</b>


<b>Current A/C11111</b>	<b>Closing balance after accounts paid</b>	<b>£570.39</b>
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<b>Deposit A/C</b>	<b>Opening Balance 9 October 2018</b>	<b>£58,309.13</b>
31/08/2018	Interest August	2.54
28/09/2018	Interest September	2.24
08/08/2108	Transfer in from current account	£2,050.00
29/08/2018	Transfer to current account	-£2,000.00
	<b>Closing balance 9 October 2018</b>	<b>£58,363.91</b>

<b>Petty Cash</b>	<b>Opening Balance 1 August 2018</b>	<b>£47.77</b>
10/10/2018	A4 Paper	-5.50
	<b>Closing balance 9 October 2018</b>	<b>£42.27</b>

<b>Grand Total; After Accounts Paid</b>	<b>£58,976.57</b>
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13.1	Councillor Darcel confirmed this is a project he is dealing with on behalf of WLDC and he is not acting on behalf of the parish council. WFR said aspirations were to gather as much evidence of flooding as possible and arrange a meeting with stakeholder such as Anglian Water, LCC, WDC																			
<b>13.0 FISKERTON FLOOD MITIGATION</b>																				
12.1	The clerk reported that two additional planters have now been delivered and will be installed. One at the Crescent and one at the East gateway to Fiskerton.	Clerk																		
<b>10.0 PLANTERS AND SIGNS FOR VILLAGE GATEWAYS</b>																				
11.1	Correspondence has been received pointing out that a barrier on the Five Mile Bridge ramp is restricting access for some types of mobility vehicles. Martin Brand of Sustrans was in attendance and offered to remove the barrier. The PC accepted the offer for a three-month trial period during which time it will be assessed whether there are any complaints regarding misuse of the bridge by unauthorised vehicles.																			
<b>11.0 FIVE MILE BRIDGE ACCESS</b>																				
10.2	CD made it known he is against the NDP and wants to go back to the 2014 position and start again. RV said the NDP will go through the consultation stage. Once completed the parish council will be formally asked to receive the plan before it is sent to West Lindsey District Council (WLDC). WLDC will examine the plan. If they accept it, they will arrange for a public vote. The people of Fiskerton will have the opportunity to decide whether they wish to adopt the NDP or not. Addressing the chairman (WR), CD said his main objection was the orientation of the site. He said he met an architectural consultant on site, a person who is known to WR, on site to discuss building to the north of Ferry Rd. That person told CD that the orientation building east to west was wrong. WR said; in a previous statement you said you had not met anyone on site. AC asked the chair to close the discussion as it was going around in circles. CD asked AC, "why are you getting involved? You don't even live in the village". AC said; "I am a member of this PC, elected for the term" The chair could see no purpose for continuing the discussion and brought it to a close. AC apologised to the chair and those present for raising his voice.																			
10.1	Councillor Wall delivered the Neighbourhood Development Plan (NDP) report which is appended to these minutes.																			
<b>10.0 NEIGHBOURHOOD PLAN REPORT</b>																				
9.4	The final precept needs to be decided no later than the meeting planned for 7 <sup>th</sup> January. In the meantime, Members are asked to bring to the meeting details and cost estimates of likely projects for the ensuing year.	Clrs																		
9.3	Estimates for the 2019-20 Precept were considered. A reserve fund of £2,500 has been set aside for the possibility of an election in May 2019. The precept estimates to be forwarded to WLDC is frozen at 2017/18 level at £23,500.	Clerk																		
9.2	Payments listed in the financial report were approved by the council proposed WR Seconded RW. Members also approved expenditure of £90.00 for a Christmas tree to be placed outside the Village hall. Proposed AC Seconded RW. Clerk to place an order.	Clerk																		
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Cllr Darcel	and the drainage board to find out what could be done and who was going to do it but, since councillor Darcel is dealing with the issue on behalf of WLDC he is happy to stand down.																																							
	<b>11.0 OBSERVATIONS OF DISTRICT AND COUNTY COUNCILLORS</b>																																							
Clerk	11.1 WLDC Councillor Welburn said fund remain in her councillor initiative fund and the PC can apply for a grant toward the installation of planters. Clerk to apply.																																							
	<b>12.0 MATTERS FOR INCLUSION ON THE NEXT AGENDA</b>																																							
	12.1 Defibrillator maintenance																																							
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	<p>14.0 SIGNED AS A TRUE RECORD OF THE MEETING</p> <p style="text-align: right;"></p> <p>Chairman 10 December 2018</p>																																							

**APPENDIX**

**NEIGHBOURHOOD PLAN GROUP REPORT TO PARISH COUNCIL 15.10.18**

Chairman and Councillors the NPG has met once since the last PC meeting and work on the NDP has been ongoing.

1. I have applied for more technical support from Locality/Groundwork and the Chairman is in communication with Technical advisers.

2. I have attended a NO training event at WLDC Gainsborough

3. A meeting with WLDC is arranged.

4. The pan has been examined by independent examiners. The chairman is in regular communication with them and may be in a position to update you further.

Robert Wall

15.10.18 .....