


Name of meeting	Fiskerton Parish Council Meeting	
Location	Village Hall Fiskerton	
Date	11 June 2018	
Time/Duration	19:30 – 21:00	
Attendees		
Name	Organisation	
Cllr W Roberts – Chairman	Fiskerton Parish Council	
Cllr R Wall – Vice Chairman	Fiskerton Parish Council	
Cllr Ann Chessman	Fiskerton Parish Council	
Cllr S Canner	Fiskerton Parish Council	
Cllr A Cooke	Fiskerton Parish Council	
S Hall	Parish Clerk	
Councillors Welburn and Palmer	West Lindsey District Council	
Councillor Fleetwood	Lincolnshire County Council	
15 members of the public		
Agenda		
Item No	Agenda Item	Action
1.0	OPEN SESSION	
1.1	Memorial planter, it was agreed between the donors and the PC that a suitable site for a planter would be on the open space at The Crescent. Clerk to contact ACIS for their consent. Once installed and subject to an agreement the PC agreed to adopt and maintain the planter as a community asset.	Clerk
1.2	Short ferry defibrillator, WR explained that it will be installed. It appears WLDC has a backlog of work which has caused delays.	
1.3	A resident read out a statement regarding a survey that was conducted in the village by a number of residents calling themselves the Fiskerton open forum (FF). The statement was about the neighbourhood plan and copies will be passed to the NPG and the parish clerk. Up to this point the PC did not know who the FF represents, a resident offered the FF has ten members one of whom is councillor Darcel. Points in the statement referred to consultation. WR said that the NPG has worked with WLDC and consulted more than any other parish council. Everything in the NP has to be evidence based. The statement read out at tonight's meeting has facts which are incorrect. If there is evidence to support the statement the NPG will consider it and one or two residents belonging to the FF could be asked to present their evidence at an NPG meeting. At the end of the process there will be a referendum in which residents will have a clear vote on whether to accept the neighbourhood plan or not.	
1.4	Representatives of the Fiskerton Open Forum collected their questionnaire door to door. WLDC Councillor Palmer said she has received a complaint that the people who collected the questionnaire were intimidating residents.	
1.5	WLDC councillor Welburn clarified the NPG position that: The Neighbourhood Plan can suggest where new development should take place but the owners of the land need to put it up for sale. Cllr Welburn also confirmed that WLDC do have compulsory purchase powers but due to the protracted process, the availability of funding and the purpose for which it is purchased: no	

	council would seek to buy land through compulsory purchase for housing development. This was an incorrect statement being made by the FF.																																																				
1.6	A resident said the FF survey has tapped into the silent majority.																																																				
1.7	A resident said: now the road has been resurfaced from Reepham to Fiskerton are the county council going to fill in the pot holes they have missed? Reepham Road opposite Moor Lane, each time it rains the road floods. This has been ongoing for a long time. County Councillor Fleetwood said if there are specific issues, let him know and he will take it up with highways.																																																				
2.0	APOLOGIES FOR ABSENCE																																																				
2.1	Councillors Hutchinson and Darcel																																																				
3.0	DECLARATIONS OF INTERESTS																																																				
3.1	Councillor Roberts declared an interest in item 7																																																				
3.2	Councillor Chessman declared an interest in item 14a																																																				
4.0	POLICE REPORT																																																				
4.1	The police provided an incident report, appended below.																																																				
5.0	TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON 14TH May 2018																																																				
5.1	Subject to one minor amendment: item 3.1, delete CD add SC, the minutes of the previous meeting, were signed by the chairman as being a true record of the meeting. Proposed RW seconded by SC																																																				
6.0	ACCOUNTS																																																				
6.1	a) income reserves and balances																																																				
	Income reserves and balances, the report below was read at the meeting.																																																				
	<p>Fiskerton Parish Council Financial update for period ending: 6 June 2018</p>																																																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Account Transactions</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Current A/C</td> <td style="text-align: center;">Opening Balance 9 May 2018</td> <td style="text-align: right;">£3,019.01</td> </tr> <tr> <td></td> <td colspan="2">Accounts paid since last meeting</td> </tr> <tr> <td style="text-align: center;">16/05/2018</td> <td>Greenfield - grass cutting</td> <td style="text-align: right;">-120.00</td> </tr> <tr> <td style="text-align: center;">16/05/2018</td> <td>Sage payroll – May</td> <td style="text-align: right;">-7.20</td> </tr> <tr> <td style="text-align: center;">21/05/2018</td> <td>PAYE</td> <td style="text-align: right;">-82.60</td> </tr> <tr> <td style="text-align: center;">23/05/2018</td> <td>Greenfield - grass cutting - church yard</td> <td style="text-align: right;">-65.00</td> </tr> <tr> <td style="text-align: center;">30/05/2018</td> <td>Clerks salary – May</td> <td style="text-align: right;">-341.85</td> </tr> <tr> <td style="text-align: center;">06/06/2018</td> <td>Greenfield - grass cutting</td> <td style="text-align: right;">-185.00</td> </tr> <tr> <td></td> <td>Total Paid</td> <td style="text-align: right;">-£681.65</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td></td> <td colspan="2">Accounts to be passed for payment</td> </tr> <tr> <td style="text-align: center;">15/06/2018</td> <td>Sage payroll – June</td> <td style="text-align: right;">-7.20</td> </tr> <tr> <td></td> <td>Total to be paid</td> <td style="text-align: right;">-£7.20</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Receipts</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Un-cleared</td> <td>Grazing land rent</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td style="text-align: center;">Un-cleared</td> <td>History and archaeology book sales</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td style="text-align: center;">15/05/2018</td> <td>WLDC Grant for planters</td> <td style="text-align: right;">638.00</td> </tr> </tbody> </table>	Account Transactions			Current A/C	Opening Balance 9 May 2018	£3,019.01		Accounts paid since last meeting		16/05/2018	Greenfield - grass cutting	-120.00	16/05/2018	Sage payroll – May	-7.20	21/05/2018	PAYE	-82.60	23/05/2018	Greenfield - grass cutting - church yard	-65.00	30/05/2018	Clerks salary – May	-341.85	06/06/2018	Greenfield - grass cutting	-185.00		Total Paid	-£681.65		Accounts to be passed for payment		15/06/2018	Sage payroll – June	-7.20		Total to be paid	-£7.20	Receipts			Un-cleared	Grazing land rent	40.00	Un-cleared	History and archaeology book sales	25.00	15/05/2018	WLDC Grant for planters	638.00	
Account Transactions																																																					
Current A/C	Opening Balance 9 May 2018	£3,019.01																																																			
	Accounts paid since last meeting																																																				
16/05/2018	Greenfield - grass cutting	-120.00																																																			
16/05/2018	Sage payroll – May	-7.20																																																			
21/05/2018	PAYE	-82.60																																																			
23/05/2018	Greenfield - grass cutting - church yard	-65.00																																																			
30/05/2018	Clerks salary – May	-341.85																																																			
06/06/2018	Greenfield - grass cutting	-185.00																																																			
	Total Paid	-£681.65																																																			
	Accounts to be passed for payment																																																				
15/06/2018	Sage payroll – June	-7.20																																																			
	Total to be paid	-£7.20																																																			
Receipts																																																					
Un-cleared	Grazing land rent	40.00																																																			
Un-cleared	History and archaeology book sales	25.00																																																			
15/05/2018	WLDC Grant for planters	638.00																																																			

	24/05/2018	Scouts contribution - grass cutting	120.00	
		Total Receipts	£823.00	
		Closing balance 6 June 2018 after accounts paid	£3,153.16	
	Deposit A/C	Opening Balance 30 April 2018	£61,301.60	
	31/05/2018	Interest	2.60	
		Closing balance 6 June 2018	£61,304.20	
	Petty Cash	Opening Balance 1 April 2018	£12.75	
		Allotment rent	5.00	
		Scouts peppercorn rent	1.00	
		Closing balance 6 June 2018	18.75	
		Grand Total; After Accounts Paid	£64,476.11	
	Ear Marked	Lark Energy Grant/Community Fund	3,897.92	
	Reserves	History & Archaeology Group	639.00	
		Flood Alleviation Scheme	3,000.00	
		Neighbourhood Plan	807.72	
		Planters and planting (order placed)	1,090.20	
		Transparency fund	557.18	
		Total Ear Marked Reserves	£9,992.02	
6.2	b) To authorise payments			
	Payments were authorised, proposed:			
	7.0 PLANNING			
7.1	To consider planning application 137801, new bungalow at Orchard Road Fiskerton.			
7.2	At this point councillor Roberts having declared an interest in the matter handed over chairmanship of the meeting to Councillor Wall and left the room.			
7.3	With councillor Wall in the chair the planning matter was considered.			
7.4	A neighbouring property owner has commented with regard to road safety on Orchard Road. Councillor Cooke said he would expect the planning authority WLDC to pick up on road safety issues.			
7.5	After due consideration by councillors the clerk was asked to forward the following comment to WLDC: Please note neighbour's comments regarding to road safety at Orchard Road.			Clerk
	8.0 NEIGHBOURHOOD PLAN REPORT			
8.1	Councillor Wall handed back chairmanship of the meeting to Councillor Roberts			
8.2	Councillor Wall reported in the work of the NPG: The plan is now completed, all that remains is to work out site selection and work with WLDC on screening. The NPG are also working with "Locality" an organisation that provides technical support and grant aid.			
	9.0 FISKERTON DRAINAGE			
9.1	Councillor Roberts reported: There are many reports of surface water drainage and sewerage problems in the parish. What the PC want to do is gather evidence of problems throughout the			

	<p>village and develop a case that the PC can present to the relevant authorities, The drainage board, the district council, LCC highways and Anglian Water.</p> <p>It has been apparent that any action is unlikely following individual complaints. If the PC can gather enough evidence then there may be an opportunity to get all the stakeholders round a table and seek solutions to the issues.</p> <p>An article will be published in next months Fiskerton News and residents are being encouraged to report their drainage problems to the parish clerk. Dates, times, locations, extent of the problem all may be of assistance when seeking assistance from the authorities. The article will be posted on the Parish website and WR will publish it on Facebook.</p>	WR
10.0	PLANTERS AND SIGNS FOR VILLAGE GATEWAYS	
10.1	An order has been placed for village gateway planters. Clerk to enquire about delivery date.	Clerk
11.0	COMMUNITY HUB	
11.1	<p>There has been a low response to the forming of a community hub. The PC are keen to support the idea because of the potential social benefits it may provide.</p> <p>The idea is to be advertised again and put on the agenda for the 3 September PC meeting, after the holiday period. In next two weeks the clerk is to arrange a meeting to discuss opportunities and terms of reference and the launch of a community hub.</p>	Clerk
12.0	WLDC PUBLIC REALM SURVEY	
12.1	WLDC will only accept one response per parish therefore Clerk to re-circulate the WLDC survey to councillors and arrange a short meeting to discuss a Fiskerton PC response.	Clerk
13.0	TRANSPARENCY FUNDING	
13.1	<p>The clerk reported that following the award of a transparency grant a new laptop computer and printer has been purchased. There is a ringfenced sum of £557-18 of the grant remaining.</p> <p>Members resolved to:</p> <p>a) seek to make improvements to the presentation of the pages on the Parish website</p> <p>b) share the printer facility with the village hall committee. Ach to take the idea back to village hall committee meeting for their comment.</p> <p>Clerk to get quotes for website update.</p>	AC Clerk
14.0	CORRESPONDENCE	
14.1	Fallen tree near the allotments grazing land. Two quotes have been received for the removal of a large willow branch and repair of the neighbour's fence which was damaged when it fell. Clerk instructed to use delegated powers to order the work.	Clerk
14.2	GDPR response. Members agreed to publish the GDPR information in the Fiskerton News and on the Parish website. Copy appended to these minutes.	Clerk
14.3	St Clements Church retaining wall grant application – Members agreed to donate £1,000.00 as this is viewed as a special case due to the heritage of the building. Clerk to contact applicant.	Clerk
15.0	OBSERVATIONS OF DISTRICT AND COUNTY COUNCILLORS	
15.1	County Councillor Fleetwood said the LEB contract has been re-awarded. New completion date May 2020. Increased cost. Hawthorne road closed 25 th -29 th June.	
15.2	WLDC report was previously circulated	
16.0	MATTERS FOR INCLUSION ON THE NEXT AGENDA	
16.1	Cllr Chessman said that the village hall committee are keen to establish rapport with the Parish council with a view to working together for the benefit of the community. The PC share this ambition.	

16.2	CLLR Cooke said during the reconstruction of the village hall there was good cooperation between the two committees. The trust deed, a copy of which is held by Cllr Wall is the defining document. Members of the VHC are trustees and as such have responsibilities. Those who aspire to work with the VHC should be aware of and agree to abide by any conditions or rules that apply and need to get instructions/advice from the chair of the management committee.																								
16.3	Community hub: place on the agenda for meeting 3 rd September				Clerk																				
17.0	DATES OF NEXT MEETINGS																								
17.1	<table border="1"> <thead> <tr> <th>Time</th> <th colspan="2">Date</th> <th></th> </tr> </thead> <tbody> <tr> <td>19:30</td> <td>09 - July</td> <td>2018</td> <td>PC Meeting</td> </tr> <tr> <td>19:30</td> <td>03 - Sept</td> <td>2018</td> <td>PC Meeting</td> </tr> <tr> <td>19:30</td> <td>15 - Oct</td> <td>2018</td> <td>PC Meeting</td> </tr> <tr> <td>19:30</td> <td>10 - Dec</td> <td>2018</td> <td>PC Meeting</td> </tr> </tbody> </table>				Time	Date			19:30	09 - July	2018	PC Meeting	19:30	03 - Sept	2018	PC Meeting	19:30	15 - Oct	2018	PC Meeting	19:30	10 - Dec	2018	PC Meeting	
Time	Date																								
19:30	09 - July	2018	PC Meeting																						
19:30	03 - Sept	2018	PC Meeting																						
19:30	15 - Oct	2018	PC Meeting																						
19:30	10 - Dec	2018	PC Meeting																						
18.0	SIGNED AS A TRUE RECORD OF THE MEETING																								
																									
 Chairman 09 July 2018																								

Fiskerton Parish Council

Police Incident report 11 June 2018

24/05/2018 - Concern for Safety - Ferryside Gardens - activated lifeline.

31/05/2018 - Inconsiderate Behaviour - Noise from care home - Water Hill, Fiskerton.

Please note that there were other incidents reported such as domestics which are not in the public interest.

Fiskerton Parish Council

General Data Protection Regulations

I am sure you will have heard about General Data Protection Regulations (**GDPR**) perhaps organisations have already been in touch to ask you to opt in to their mailing lists. This is our statutory notification to let you know about the implications of GDPR, how it affects you with regards to Fiskerton Parish Council, what data we hold and what we need you to do. You don't have to do anything else to continue receiving e-mail messages and notifications.

GDPR, is effective as of **25th May 2018**. The aim of the legislation is to bolster consumer rights and standardise the law about consumer rights across the European community. The intention is to protect us all from privacy and data breaches within an increasingly data-driven world. It also intends to give you more control over who is holding and using your data. Big fines can be imposed on companies who deliberately, consistently or negligently fail to comply.

The main points that GDPR brings are:

- It affects all organisations operating within the EU.
- **There are financial penalties** for data breaches and non-compliance
- **The council must** provide you with clear information before you share your data with them and make it easy to unsubscribe.
- **Make it easier access** to your data

Apart from phone lists, e-mail addresses and supplier's detail's the parish council do not hold a vast amount of data that could identify an individual person. In order to operate the parish council, need to keep contact telephone lists and e-mail addresses. Also stored are details of councillors and former councillors, the clerk and former clerks personal and salary details and parish council election particulars. The parish council also has a statutory duty to keep records of meeting minutes, agendas, correspondence and financial records.

The parish council does not use the data they hold for any purpose other than their own business. Paper records are stored under lock and key. Electronic data is securely stored, backed up and password protected. The parish council do not share or pass data to any other organisation.

Council tax, elections (other than parish council co-options), register of electors, planning, housing, social services and benefits are not the responsibility of the parish council. Data relating to such services is administered by other authorities.

Check Your Data

In order to be transparent and put you in control of how your data is used, the parish council will, on request, provide you with a copy of any data they hold so it can be checked for accuracy. Data can be removed but only where the parish council does not have a legal or legitimate requirement to store it.

Junsubscribe

If you wish the parish council to remove your details from their records, e-mail the parish clerk. clerk@fiskerton-lincs.org.uk

Parish Clerk 30th May 2018
