

Village Hall Roof Repair (VHRR) Sub Committee

Quotes and Action Tracker

Roofers	Quote ref scope document			Guarantee	Notes
	Net	VAT	Gross		
M Pope	41,486.32	8297.26	49,783.58	15 yrs	
Bluedot roofing					
Lincoln Roofing & Building LTD	Overload	Of work	No quote	20 yrs	
Lincs Premier Homes LTD				1 Yr	
ARMA roofing	40,000	8,000	48,000	20 yrs	Includes plastering
John Morris Property	Too	Complex	No quote		Friend of Simon Ohanrahan

Plasterer	Net	VAT	Gross		
Jon Evans Evans Building Services	740	148	888		Fiskerton
Dave Raw Plastering	500	Not Registered	500		
Simon Ohanrahan	580	Not Registered	580		Cherry
Decorator	Net	VAT	Gross		
Dave Raw Plastering	1400	Not Registered	1400		
Sean Tyler Decorating	1000	Not Registered	1000	Has own Scaffold	Fiskerton
Mitch Canner	No Quote	job too big			
Holmes & Fields					Fiskerton

Approvals	Net	VAT	Gross	
Alan Woods Civil engineers	0	0	0	Advice provided at no cost
Building Control	306	61.20	367.20	
Planning				Not Required

	DATE	ACTION	OWNER	PROGRESS
1	4 Dec 2020	AW to ask clerk to Instruct ARMA to carry out a temporary quick fix as listed above at 4.d.i.[1].	AW	(10 Dec) Clerk sent copy of notes from last meeting, need to chase if she's actioned the request. (17 Dec) Email sent to clerk requesting she instructs ARMA to carry out repair. (2 Feb 21) AW advised the temporary repair has been carried out. Item Closed 2 Feb 21
2	4 Dec 2020	RW to check VH insurance for minimum guarantee.	RW	RW advised Zurich do not require a guarantee. Item Closed 2 Feb 21
3	4 Dec 2020	KB to create a pre-construction phase plan	KB	(2 Feb 21) Ongoing, main body is complete, needing more detail as progress is made (16 Feb 21) KB will complete this when we have funding approval, and a start date is known
4	4 Dec 2020	KB and AW to search in storeroom to find original build file	KB & AW	(10 Dec) Ongoing. (2 Feb 21) AW & KB to search this weekend (16 Feb 21) The original build files and drawings have been found. Item Closed 2 Feb 21
5	4 Dec 2020	AW to contact WL Building Control to see if they need to be involved with the project	AW	(10 Dec) Attempted to call, no answer, will keep trying. (17 Dec) Email sent to building control asking if they need to be involved and if they can provide independent advice. (2 Feb 21) AW to reply to email from Build control (16 Feb 21) BC have confirmed their approval is required, clerk will apply Item Closed 2 Feb 21
6	4 Dec 2020	Get quotes to repair internal ceiling	AW	(16 Feb 21) AW to inform the plasterers the roof windows are being removed and the voids will need covering (8 Mar 21) All plasters informed of the change of plan
7	4 Dec 2020	Get quotes to decorate internal ceilings	ALL	(2 Feb 21) KB to request Holmes and Fields for a quote
8	4 Dec 2020	AW to contact Lincoln roofing & building to ask if they are still interested	AW	(10 Dec) Email sent, waiting response. (2 Feb 21) The contractor is still interested, we need to send him the work scope document for him to refresh the quote. (8 Mar 21) All roofers sent 'Scope of Work' document

9	4 Dec 2020	Defer decision on preferred contractor until all responses have been received	ALL	(2 Feb 21) Biffa have advised that they would need to approve our preferred contractor and they wouldn't expect us to have chosen one yet. (16 Feb 21) To note Biffa have rejected our application.
10	4 Dec 2020	Create revised statement of requirement to include opening skylight, preferred tile type, work to conform to BS 5534 and circulate for comment.	AW	(10 Dec) In work. (17 Dec) waiting response from building control to see what their advice is. (2 Feb 21) Work in progress (16 Feb 21) Work scope revised to remove windows, document with additions mentioned in item 8 to be sent to all roofers Item closed 16 Feb 21
11	2 Feb 21	KB to chase Holmes & Fields for a quote	KB	(16 Feb 21) Holmes & Fields have been to view the work and have agreed to provide a quote. Item Closed 16 Feb 21
12	2 Feb 21	RW to contact VHMC chairman wrt removing the roof windows	RW	The chairman of the VHMC has been contacted and he fully supports the decision to remove the roof windows from the roof. Item Closed 16 Feb
13	16 Feb 21	AW to submit application to igas	AW	(8 Mar 21) Igas application submitted
14	16 Feb 21	AW to update the scope of work document and send it to the roofers.	AW	(8 Mar 21) All roofers sent 'Scope of Work' document
15	16 Feb 21	AW to discuss with the clerk the position over the funding approval	AW	(8 Mar 21) Done and agreed the funding approved was to cover all professional fees
16	16 Feb 21	RW to hasten the engineer to provide a quote for his work.	RW	(8 Mar 21) Done, response received saying we're safe to proceed
17	11 Mar 21	AW to circulate email from FCC. AW to distribute email from Planning AW to distribute email from BC	AW	Done

18	11 Mar 21	AW to confirm WLDC grant still stands after rejection from FCC and Biffa	AW	Waiting response WL have confirmed their offer still stands although if our final costs are greatly reduced then the WL offer might also be reduced so they are still around the 10% of costs mark
19	11 Mar 21	AW to draft a letter to circulate on PC headed paper and create list of companies we could contact.	AW	Done & sent out
20	11 Mar 21	RW to circulate email from structural engineers	RW	Done
21	1 Apr 21	AW to confirm quote from ARMA	AW	ARMA have confirmed that their price is £40,000+VAT
22	28 Apr 21	RW to visit Primetake to chat with MD	RW	
23	28 Apr 21	AW to send a letter to British Sugar Bardney	AW	
24	28 Apr 21	AW to prepare a presentation and proposal for the next PC meeting for a decision to support a PWLB loan application.	AW	
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