

**Minutes of the Meeting of Fiskerton Parish Council held on Thursday 1<sup>st</sup> December 2022 at 7:30pm in Fiskerton Village Hall.**

**Present:** Cllrs K Brereton, C Darcel, C Hill, A Walker, P Whitt, C/Cllr I Fleetwood, D/Cllr A Welburn, Mrs M Vail (Clerk)

There were no members of the public.

*Meeting started at 7.30pm*

**220/22 Open session:** No members of the public were in attendance.

**221/22 Apologies for absence:** None.

**222/22 Declaration of interests:** None.

**223/22 Approve notes of meeting of 3<sup>rd</sup> November 2022 as a true record:**

**RESOLVED** that the notes of the meeting held on 3<sup>rd</sup> November 2022 were a true record and these were duly signed.

**224/22 To receive observations of the District and County Councillors including:**

**C/Cllr I Fleetwood:**

- the November 2022 briefing had been circulated.
- With reference to the recent Annual Meeting of the Witham Valley Access Group, and a wish list of future projects, C/Cllr I Fleetwood advised that he will give support where possible, although there is a lack of available LCC funding.

**D/Cllr A Welburn:**

- The November 2022 report has been circulated.
- With reference to a meeting of senior WLDC officials, D/Cllr A Welburn noted that there is a 'push' for footpaths etc
- She has recently accompanied the new community police inspector on a tour of the Ward; and the Inspector has already actioned a couple of concerns raised. The inspector is planning to hold quarterly meetings of parish council representatives. Visits by PSCOs to parish council meetings have ceased.
- Advised that money for rural funding will become available in the near future
- A household support fund has been agreed and will open very soon, aimed at those who will be new claimants

**D/Cllr C Darcel:**

- Has been liaising with the Enforcement Officer regarding development of a field on Ferry Road. The Officer will investigate and report back as he can.

**D/Cllr C Hill:**

- Noted a change to the 14.43 school bus service route which now terminates at Cherry Willingham. Stagecoach had not advised of this change, which disadvantages Fiskerton and Reepham residents. **Action: Clerk** to write to Stagecoach.

**225/22 Chairman's report:**

- The Christmas tree has been erected. Up to £150 + VAT expenditure on the tree had previously been approved whereas the actual cost included an extra £33.34 + VAT. **RESOLVED** to approve the additional expenditure with 4 in favour and 1 abstention (CD). **Action: Clerk.**
- An update was given on items being ordered for the village hall as part of the remaining Lottery Grant money spend; with most items having already been received. The Lottery Grant Fund can pay the remaining monies to FPC before Christmas. Grant monies gifted by the Hogdson Charity are earmarked for 1) the minor overspend on items as per previous point, 2) external decorating and a light for the defibrillator.
- With reference to the recent Annual Meeting of the Witham Valley Access Group, the Chairman reported that it had been attended by 20 people (including 3 from Fiskerton). There is some interest from Fiskerton residents to join the Group,

which champions footpaths and access to the countryside. The next meeting is scheduled for January 2023.

**226/22 To note meeting with new Police Inspector and his request for possible dates to meet in Feb 2022:**

As per D/Cllr A Welburn's report above, the meeting was noted, and D/Cllr A Welburn was thanked for coordinating the visit. Noted that the Inspector is already actioning some concerns. He has advised that issues have most impact if reported by telephoning 101 as these are recording onto the police system and will be seen by the Inspector.

The Inspector is collating areas of street parking concerns so Councillors were asked to provide details to the Clerk by 4<sup>th</sup> December. **Action: All.**

**FINANCE**

**227/22 ACCOUNTS**

**a. To resolve to receive the following payments/receipts schedule for October/up to 24<sup>th</sup> November 2022:**

Cllr C Darcel advised caution in dealing with payments with VAT for those items below which will eventually be recorded on the Village Hall Asset Register; and which had been purchased from Lottery Grant monies. An option may be to formally gift these items to the village hall. **Action: Clerk**

Cllr I Fleetwood left the meeting at 7.54pm.

**RESOLVED** to receive the following payments/receipts schedule for October/up to 24<sup>th</sup> November 2022.

**PAYMENTS**

- Clerk, salary, Sept, £432.07
- Clerk, salary, Oct, £432.27
- PAYE, Sept, £45.20
- PAYE, Oct, £45.00
- Pension, Sept, £141.42
- Pension, Oct, £141.42
- WLDC, reimburse CIL payment made in error, £2978.06
- Poppy shop, wreath, £40.42 + £7.08 = £47.50
- Sage, payroll & accounts package, Oct, £19.00 + £3.80 VAT = £22.80
- Sage, payroll & accounts package, Nov, £19.00 + £3.80 VAT = £22.80
- Virgin media call package, Oct, £9.45 + £1.88 VAT = £11.33
- Virgin Media, phone handset, Oct, £7.00
- Virgin media call package, Nov, £9.45 + £1.88 VAT = £11.33
- Virgin Media, phone handset, Nov, £7.00
- Glendale, Grasscuts, Sept, £227.97 + £45.59 VAT = £273.56
- Glendale, Grasscuts, Aug, £455.94 + £91.18 VAT = £547.12
- Glendale, Grasscuts, Oct, £227.97 + £45.59 VAT = £273.56
- Lambert, Smith, Hampton, Paddock consultancy fees (Sept), £600.00 + £120.00 VAT = £720.00
- Lambert, Smith, Hampton, Paddock consultancy fees (Oct), £150 + £30 VAT = £180.00
- PKF Littlejohn, audit fees, £200.00 + £40.00 VAT = £240.00
- Cllr A Walker, reimburse for winter bedding plants, £55.50 (VAT receipt not available)
- Cllr A Walker, reimburse for trough planting, £59.99 (VAT receipt not available)
- Cllr A Walker, reimburse LED lights (Lottery grant purchase), £102.35 + £20.47 VAT = £122.82

- Cllr A Walker, reimburse curtains (Lottery grant purchase), £1134.50 (VAT receipt not available)
- J Parker, bulbs (CIF purchase), £46.58 + £9.32 VAT = £55.90
- Fiskerton village hall hire for meetings (May/June/July), £96.00
- Fiskerton Village Hall, Annual Office Rent, £1200.00
- Currys, TV bracket (Lottery grant purchase), £36.66 + £7.33 VAT = £43.99
- Online ergonomics, office chair (Lottery grant purchase), £441.60 + £88.32 VAT = £529.92
- AO, TV, (Lottery grant purchase), £421.66 + £84.34 VAT = £506.00
- Currys, laptop, (CIF/Transparency fund purchase), £415.83 + £83.17 VAT = £499.00
- Audio Installations, PA system, (Lottery grant purchase), £529.63 + £105.93 VAT = £635.56

**TOTAL = £10,728.94 + £789.68 = £ 11,518.62**

### **RECEIPTS**

- Interest, Oct, Nov, £6.65
- Lottery Grant, (items for village hall), £1517.45
- D/Cllr A Welburn CIF (bulbs and laptop), £275.00

**TOTAL = £1799.10**

### **b. To resolve to approve payment of the following accounts for Nov/Dec 2022:**

**RESOLVED** to pay the following accounts. **Action: Clerk**

The following three items include 22/23 salary award back payments:

- Clerk salary, Nov, £665.68
- Pension, Nov, £227.93
- PAYE/NI, Nov, £111.33
- Clerk, salary, Dec, £461.53
- PAYE, Dec, £52.60
- Pension, Dec, £152.33
- Sage, payroll & accounts package, Dec, £19.00 + £3.80 VAT = £22.80
- Virgin media call package, Dec, £9.45 + £1.88 VAT = £11.33
- Virgin Media, phone handset, Dec, £7.00

**TOTAL = £1706.85 + £5.68 = £1712.53**

### **PLANNING: to consider and agree actions as required:**

**228/22 Neighbourhood Plan: to receive update:** No update.

**229/22 Central Lincolnshire Local Plan: update on hearings:**

Cllr A Walker gave a summary of both the recent hearings which he had attended; as well as information which had been previously submitted. The hearings had centred around 3 circulated questions; on which feedback and comments had been made. The Inspector will visit Fiskerton and then make recommendations based on this visit.

### **CORRESPONDENCE RECEIVED:**

**230/22 Consider suggested road names for Manor Farmyard development (planning application no. 140637):**

**RESOLVED** that the suggested road names are acceptable; but that FPC would appreciate the inclusion of a royal link to mark the passing of Queen Elizabeth II and the ascension to the throne of King Charles. **Action: Clerk**

**NEW ITEMS: to consider and agree actions as required:**

**231/22 Draft constitution documents for Village Hall: car park agreement, play area agreement, and Village Hall Management Committee constitution – any update from Charity Commissioners:**

No update is yet available.

**UPDATE REPORTS: to consider and agree actions as required:**

**232/22 Carpenter's Arms defibrillator – quote for maintained emergency light:**

Cllr K Brereton is obtaining quotes. **Action: Cllr P Whitt** to provide details of a contractor. Cllr A Walker suggested that this work could be combined with the village hall's annual electrical inspection which is due.

**233/23 Paddock- update on offer to purchase:**

Noted that, to date, £915.81 has been expended on the Agent's consultancy fees, and that £284.19 remains of the previously approved monies.

The Church Commissioners have declined an offer made by FPC to purchase the land; and are not considering disposing of the land. The Agent is in the process of ascertaining if the Church Commissioners would consider selling the paddock for a higher financial offer; or if they would consider a long term lease.

Cllr C Darcel advised that WLDC have a responsibility to provide recreational space so may be the next port of call.

Cllr A Welburn left the meeting at 8.19pm.

**234/22 Action log – to consider any items which have an update:**

Many actions have been completed, with the remainder in progress.

**MEETINGS:**

**235/22 Matters for inclusion on next agenda:**

- Councillors to confirm their Declaration of Interests forms are up to date.
- Review Dropbox
- Chair to sign reviewed play area risk assessment)

**236/22 RESOLVED**, as Cllr C Darcel is experiencing problems with the FPC specific email address, that an alternative specified email address be used up until the January 2023 meeting. This will allow Cllrs A Walker and C Darcel to address the aforementioned problems.

*Meeting closed at 8.43pm.*

**Mrs Michelle Vail Clerk/RFO to Fiskerton Parish Council**

**Dated 07.12.22**